



Registration form

Foreign companies

Why is this form used?

This form enables you to register as a foreign company at the Tax and Customs Administration in the Netherlands for VAT, corporation tax and payroll taxes.

If you are registering by way of this form for VAT because you have to file a VAT return, you will get a Dutch VAT identification number. You can also use this form if you are not based in the EU and you wish to claim back Dutch VAT. In that case you will get a Dutch registration number.

If you are registering for payroll taxes, we will send you a payroll tax return letter ('Aangiftebrief loonheffingen'). This letter contains information about the tax return periods for which you have to file your tax returns. In addition, the letter provides a payroll taxes number which you need for filing payroll tax returns. If you have to pay employed persons' insurance contributions, we will send you a letter stating which sector you belong to and a letter stating the percentage of the differentiated premium for the Return to Work Fund ('Werkhervattingskas' or Whk). For more information, consult the 'Handboek Loonheffingen' (only available in Dutch). You can find this manual on: belastingdienst.nl/loonheffingen.

Completing and sending the form

Send the form, completed and signed, to:

Belastingdienst
Postbus 2892
6401 DJ Heerlen
the Netherlands

Appendices to be sent

The following appendices must be attached to the form:

- Documents that show in which branch you are active in your own country
- A proof of entry into a Chamber of Commerce abroad if you are registered as such
- In case of letting or purchasing immovable property: attach the relevant details
- If you have a temporary employment contract with 1 or more employees: the form 'Melding Loonheffingen uitzenden' (only available in Dutch)
- If you have taken over activities from another employer: the form - 'Melding Loonheffingen overdracht van activiteiten' (only available in Dutch)
- If you have an authorized representative: a copy of the authorization
- If you are based in a non-EU country: a tax statement of that country
- If the entrepreneur is a natural person or an association: a copy of the proof of identity of every natural person who does not have a citizen service number (burgerservicenummer or BSN).
- If your company has another legal form: a copy of the instrument of incorporation

Please note!

If any of the appendices are not in Dutch, German or English, you must submit a translation of the documents.

Do not include invoices

If your registered office is in a non-EU country and you are registering for claiming back Dutch VAT, do not send any invoices. Invoices can be sent later with the form 'Application for VAT refund for entrepreneurs based in non-EU countries'.

Privacy

We treat the data of citizens and companies and your privacy with care. Please visit belastingdienst.nl/privacy-statement and see how we do this.

More information

If you have any further questions, please call the Tax Information Line for Non-resident Tax Issues: 055 - 5 385 385 and from abroad: +31 555 385 385.

1 Reason for registration

- 1a Do you wish to register for claiming back Dutch VAT and are you based outside the EU? Choose the option 'No' if you also wish to register to file a VAT return. In that case you can claim back the VAT via the VAT return.
- ☒ Yes. Respond to questions in Section 1 up to and including 6, possibly in Section 7 and in Section 11. Do not send any invoices. You can send the invoices later together with the form 'Application for VAT refund for entrepreneurs based in non-EU countries'.
- ☐ No
- 1b Do you wish to register for filing a VAT return?
- ☒ Yes. Answer the questions in Section 1 up and including 6, possibly in Section 7 and in Section 11.
- ☐ No
- 1c Do you wish to register for corporation tax?
- ☐ Yes. Answer the questions in Section 1 up and including 5 and in Section 8 and 11.
- ☒ No
- 1d Do you wish to register for payroll taxes?
- ☐ Yes. Answer the questions in Section 1 up and including 5, in Section 9 and possibly in Section 10 and in Section 11.
- ☒ No

2 Details of your company

- 2a Are you or have you ever been registered with the Tax and Customs Administration in the Netherlands? This also includes such registrations as a citizen service number (BSN) or a Dutch registration number.
- ☒ No. Send a copy of your proof of identity. In the event of an association, please send a copy of the proof of identity for every natural person without a citizen service number (BSN).
- ☐ Yes, under number
- 2b Are you registered with the Chamber of Commerce in the Netherlands?
- ☒ No. Check if you have to register on kvk.nl.
- ☐ Yes, under number
- 2c Are you registered with the Chamber of Commerce in your own country?
- ☒ No
- ☐ Yes. Include a copy of registration.
- 2d Are you based in another EU country?
- ☐ No. Send a tax statement from your own country and proceed to question 2f.
- ☒ Yes
- 2e Do you have a VAT identification number in your own country?
- ☐ No
- ☒ Yes, number 【营业执照号码】
- 2f Legal name of the company 【公司名字拼音】
- 2g Trade name of the company
- 2h Legal form of the company
- ☐ Sole proprietorship
- ☐ Association
- ☒ Otherwise, i.e. Include a copy of the instrument of incorporation



2 Details of your company (continued)

2i	Registered office of the company: street, number and annex	【地址拼音-号码, 街道】		
	Postal code and town	【邮编】	【城市, 省份】	
	Country	CHINA		
2j	Telephone number	【区号-电话号码】		
2k	Website			
2l	Name of contact	【法人名字拼音】		
2m	Do you have a sole proprietorship and is your home address different from your place of business?	☒ No. Proceed to Section 3. ☐ Yes. Please state your home address.		
	Home address: Street, number and annex			
	Postal code and town			
	Country			

3 Details of your authorized representative

3a	Do you have an authorized representative who represents you at the Tax and Customs Administration in the Netherlands?	☒ No. Proceed to Section 4. ☐ Yes. Please enter the name of the authorized representative and include a copy of the authorization.		
3b	Does your authorized representative have a tax consultant's registration number – 'beconnummer' – from the Dutch Tax and Customs Administration?	☐ Yes. State the number. We are aware of the address. ☐ No. Enter the correspondence address of your authorized representative below.		
	☐ Street, number and annex			
	Postal code and town			
	☐ P.O. Box			
	Postal code and town			
	Country correspondence address			
3c	Telephone number			
3d	What type of tax is the subject of this authorization?	☐ VAT ☐ Corporation tax ☐ Payroll taxes		



4 Correspondence

- 4a What is the address at which you wish to receive correspondence?
- | | | |
|-------------------------------------|---|---|
| ☐ | At the address of the place of business (question 2i) correspondence in respect of: | ☐ VAT
☐ Corporation tax
☐ Payroll taxes |
| ☐ | At the residential address (question 2m) correspondence in respect of: | ☐ VAT
☐ Corporation tax
☐ Payroll taxes |
| ☐ | At the address of my authorized representative (question 3b) correspondence in respect of: | ☐ VAT
☐ Corporation tax
☐ Payroll taxes |
| ☒ | At a different address. Enter this address at question 4b and tick the adjacent box to indicate to what type of taxes it applies. | ☒ VAT
☐ Corporation tax
☐ Payroll taxes |

4b Different address for correspondence

☐	Street, number and annex	Oppenheimstraat		17	(Shen Zhang)
	Postal code and town	2313JC	Leiden		
☐	P.O. Box				
	Postal code and town				
	Country correspondence address	Netherlands			

5 Business activities

- 5a Branche in which your company is active in your own country. Include documents that show in which branche(s) you are active.
- Online retail
- 5b Activities of your company in the Netherlands. If there is not enough space, please add an appendix. Ensure that it is clear to which question the information refers to.
- Sell 【经营的产品名字英文】 on amazon platform
Store Token : 【卖家ID/TOKEN ID】
Account name : 【公司名字拼音】



6

VAT – general data

- 6a Start date of your activities in the Netherlands - -
- 6b Do you sell goods in the Netherlands to private persons?
An example: You are a foreign company and you sell CD's to private individuals at a music fair in Amsterdam. ☒ Yes ☐ No
- 6c Do you sell goods from the Netherlands to private persons from other EU countries? *An example: You are a foreign company and you send clothing to a private person in Valencia from a rented warehouse in Rotterdam.* ☒ Yes ☐ No
- 6d Do you sell goods in the Netherlands to other foreign companies?
An example: As a foreign company, you have a rented warehouse in Rotterdam and at that location, you sell cheese to a company from Hamburg. ☒ Yes ☐ No
- 6e Do you sell any goods from the Netherlands to companies from other EU countries (intra-Community supplies)?
An example: As a foreign company, you have a rented warehouse in Rotterdam and from there, you send a consignment of flower bulbs to a business operator in Paris. ☐ Yes ☒ No
- 6f Do you take your own goods from the Netherlands to another EU country? ☒ Yes ☐ No
- 6g Do you sell from the Netherlands to customers outside the European Union? ☐ Yes ☒ No
- 6h Do you have Intra-Community acquisitions (ICA) in the Netherlands? ☐ Yes ☒ No
- 6i Did you receive any invoices with Dutch VAT that has been reverse-charged to you? ☐ Yes ☒ No
- 6j Do you have any other deliveries in the Netherlands which are subject to VAT? *Also choose 'Yes' if these deliveries are at a 0% VAT rate.* ☐ Yes ☒ No
- 6k Do you charge VAT for services provided in the Netherlands? ☐ Only to companies
☐ Only to private persons
☐ To companies and to private persons
☒ No
- 6l Is there any involvement in letting or buying immovable property? ☐ Yes. Answer the questions in Section 7.
☒ No. You do not have to complete Section 7.



7

VAT – immovable property

Please read the explanatory notes at the end of this form in respect of any appendices that you must include when sending this form.

- 7a Do you let immovable property or parts thereof to companies not based in the Netherlands with VAT? Please refer to the explanatory notes at the end of this form.
- ☐ No
☐ Yes, starting from – –
- 7b Do you let 1 or more holiday homes located in the Netherlands to private persons? Please refer to the explanatory notes at the end of this form.
- ☐ No
☐ Yes, starting from – –
- 7c Do you let 1 or more parking spaces in the Netherlands to private persons? Please refer to the explanatory notes at the end of this form.
- ☐ No
☐ Yes, starting from – –
- 7d Do you let immovable property or parts thereof in the Netherlands with VAT in which the VAT is reverse-charged to the tenant? Please refer to the explanatory notes at the end of this form.
- ☐ No
☐ Yes, starting from – –
- 7e The immovable property to be exploited sustainably is part of which assets?
- ☐ Fully part of the business assets
☐ Fully part of the private assets
☐ For % part of the business assets
and % part of the private assets
- 7f What is the address or if the address is not known, the Land Registry code of the immovable property referred to in question 7e?
-
- 7g Did you request an option for the immovable property referred to in question 7a up to and including 7d to transfer the title charged with VAT?
- ☐ No
☐ Yes. Enter the address or if the address is not known, enter the Land Registry code.
-
- 7h Do you have the ownership of a holiday home which you are – almost exclusively - using for private purposes?
- ☐ No
☐ Yes. Enter the address or if the address is not known, enter the Land Registry code.
-
- 7i Do you exploit any immovable property located in the Netherlands other than the property referred to in question 7a up to and including 7d? Please refer to the explanatory notes at the end of this form.
- ☐ No
☐ Yes. Enter the address or if the address is not known, enter the Land Registry code.
-



8

Corporation tax

- 8a Start date of your activities in respect of corporation tax in the Netherlands - -
- 8b Is the regular financial year the same as a calendar year? ☐ Yes ☐ No, the financial year is from month up to and incl. month
- 8c Do the activities in the Netherlands start in the first financial year? ☐ Yes ☐ No. Skip question 8d.
- 8d Does the 1st financial year after incorporation deviate from a regular year according to the Articles of Association? ☐ Yes, the 1st financial year is from - - up to and including - - ☐ No

9

Payroll taxes – general data

- 9a Number of permanent employees you employ worldwide
- 9b Number of employees who do not work for you in the Netherlands but who have social insurance in the Netherlands. *Please refer to the explanatory notes at the end of this form.* - - Also respond to the questions in Section 10.
From which date is the 1st employee covered by social insurance in the Netherlands?
- 9c Number of employees working and residing in the Netherlands
- Do these employees have social insurance in the Netherlands? ☐ Yes ☐ No. Continue to question 9d.
Please refer to the explanatory notes at the end of this form.
From which date is the 1st employee covered by social insurance in the Netherlands? *Also answer the questions in Section 10.* - -
- 9d Number of employees not residing in the Netherlands but working there
- Do these employees have social insurance in the Netherlands? ☐ Yes ☐ No. Continue to question 9e.
Please refer to the explanatory notes at the end of this form.
From which date is the 1st employee covered by social insurance in the Netherlands? *Also answer the question in Section 10.* - -
- 9e Are you obliged to withhold wage tax/national insurance contributions for the employees referred to in question 9c and 9d? ☐ Yes ☐ No. Continue to question 9f.
From which date did you have the obligation to withhold wage tax/national insurance contributions for the 1st employee? *Proceed to question 9g.* - -
- 9f Do you wish to voluntarily register as a withholding agent for wage tax/national insurance contributions? *Please refer to the explanatory notes at the end of this form.* ☐ Yes, starting from - - ☐ No
- 9g Did you take over (a part of) the activities from another employer? *Also choose 'Yes' if your company or part thereof changed its legal form.* ☐ Yes. Also complete the form 'Melding Loonheffingen overdracht van activiteiten' (only available in Dutch) and attach. ☐ No
- 9h Do you have temporary employment contracts or a payroll agreement with 1 or more employees? Or are you a personnel company (personeels-bv) or partly so? *Please refer to the explanatory notes at the end of this form.* ☐ Yes. Also complete the form 'Melding Loonheffingen uitzenden' (only available in Dutch) and attach. ☐ No
- 9i Period of time over which you want to file a payroll tax return ☐ 4 weeks ☐ Month



10 Payroll taxes – employee insurance schemes

These details are relevant in respect of sector classification. Please refer to the explanatory notes at the end of this form.

- 10a Do you have more than 1 business activity? ☐ No. Proceed to Section 11. You have already completed the details in questions 5b.
☐ Yes

- 10b Describe every business activity as clearly as possible. Also enter the annual wage assessable for social insurance for the General Unemployment Fund (AWf).

Description of business activity 1.
 If there is not enough space, please make an Appendix. Please state clearly which information pertains to which question.

Wage assessable for General Unemployment Fund – business activity 1. Please refer to the explanatory notes at the end of this form.

€

Description of business activity 2.
 If there is not enough space, please make an Appendix. Please state clearly which information pertains to which question.

Wage assessable for General Unemployment Fund – business activity 2. Please refer to the explanatory notes at the end of this form.

€

If you have any more business activities, make an Appendix. Please state clearly which information pertains to which question.

11 Signature

Name

Date

- -

Signature

Please sign within the box.

法人电子签名拼音

Number of appendices

